

**The Shores at Berkshire Lakes MHOA, Inc.
c/o MAY Management Services
11100 Bonita Beach Rd #101
Bonita Springs, FL 34135
239.262.1396**

January 24, 2026

RE: First Notice of Annual Meeting

The Shores at Berkshire Lakes MHOA Members:

The purpose of this letter is to give notice of the Members Annual Meeting presently scheduled for March 26, 2026 at 6:00 p.m. at the clubhouse and via Microsoft Teams.

Bill Allen, Nelly Mercado, Colleen Rinaldi, and Brian Young's terms end in 2026 leaving four (4) Board of Director seats open for election for the year 2026.

It is requested that those members interested in being a Nominee submit their name prior to the meeting by filling out the enclosed Candidate Information Sheet. Board candidates may also submit an information sheet or resume, no more than one (1) 8 1/2 X 11-inch page, containing his or her qualifications and/or platform for office. These are to be returned using one of the following methods:

Mail or Hand Delivery:

**c/o MAY Management Services
11100 Bonita Beach Rd #101
Bonita Springs, FL 34135**

By Email: wbehrens@maymgt.com or spalmer@maymgt.com

Candidate forms must be returned by February 18, 2026 at the latest.

Enclosed in this mailing:
Annual Meeting Agenda
Candidate Form

NOTICE OF THE MEMBERS' ANNUAL MEETING

Meeting Date: Thursday, March 26, 2026

Time: 6:00 p.m.

Location: Clubhouse located at 7845 Berkshire Pines Dr., Naples, FL 34104.

[Join the meeting now](#)

Meeting ID: 280 934 126 775 85

Passcode: 44Qx3Zm2

Dial in by phone

1-323-433-2299

Phone conference ID: 350 649 876#

ANNUAL MEETING AGENDA

1. Call to Order
2. Certify Proxies and Establish a Quorum
3. Certification of Mailings
4. Approval of Meeting Minutes March 20, 2025
5. President's Report
6. Treasurer's Report
7. Results of Proxy Vote
8. Election Results and Introduction of the Board of Directors
9. Homeowner Comments
10. Adjournment

BOARD OF DIRECTORS ORGANIZATIONAL MEETING

1. Call to Order
2. Proof of Notice
3. Establish a Quorum
4. New Business
 - a. Appointment of Officers
5. Homeowner Comments
6. Adjournment

CANDIDATE INFORMATION FORM
FOR ELECTION TO BOARD OF DIRECTORS
MUST BE RECEIVED BY FEBRUARY 18, 2026

ASSOCIATION NAME:

THE SHORES AT BERKSHIRE LAKES MHOA, INC.

CANDIDATE INFORMATION

CANDIDATE NAME: _____

SHORES ADDRESS: _____

CITY/STATE: _____ ZIP: _____

PHONE: _____

EDUCATIONAL BACKGROUND AND BUSINESS EXPERIENCE

ORGANIZATION AND COMMUNITY INVOLVEMENT, PERSONAL INTERESTS, ETC.

COMMENTS REGARDING ISSUES FACING THE ASSOCIATION

Please return to: MAY MANAGEMENT SERVICES
11100 BONITA BEACH RD #101
BONITA SPRINGS, FL 34135

Email: WBEHRENS@MAYMGT.COM OR SPALMER@MAYMGT.COM

CANDIDATE INFORMATION FORM
FOR ELECTION TO BOARD OF DIRECTORS
MUST BE RECEIVED BY FEBRUARY 24, 2024

ASSOCIATION NAME:

THE SHORES AT BERKSHIRE LAKES MHOA, INC.

CANDIDATE INFORMATION

CANDIDATE NAME:

PALMIRA ADDRESS:

CITY/STATE:

ZIP:

PHONE:

EDUCATIONAL BACKGROUND AND BUSINESS EXPERIENCE

ORGANIZATION AND COMMUNITY INVOLVEMENT, PERSONAL INTERESTS, ETC.

COMMENTS REGARDING ISSUES FACING THE ASSOCIATION

Please return by mail: MAY MANAGEMENT SERVICES
6017 Pine Ridge Rd. #262
Naples, FL 34119

Hand deliver: MAY MANAGEMENT SERVICES
11100 BONITA BEACH RD #101
BONITA SPRINGS, FL 34135

Email: WBEHRENS@MAYMGT.COM or SPALMER@MAYMGT.COM

THE SHORES AT BERKSHIRE LAKES

MASTER HOMEOWNER'S ASSOCIATION, INC. - LIMITED PROXY

The undersigned owner or designated voter in Unit Address: _____ of
The Shores at Berkshire Lakes Master Homeowners Association, Inc. (the "Association") hereby appoints:

(Please print name of proxy holder, who must be at the meeting to vote in your place)

OR, if I have not appointed a proxy holder above, then then I appoint the President of the Association as my proxy holder to attend the Annual Meeting of the members of the Association, to be held on March 26, 2026, 6:00 PM at the Master Association Clubhouse, 7845 Berkshire Pines Drive, Naples, FL 34104 and virtual via Microsoft Teams. The proxy holder named above has the authority to vote and act for me to the same extent that I would if personally present, with the power of substitution, except that my proxy holder's authority is limited as indicated below:

Limited Powers: I hereby specifically authorize and instruct my proxy to cast my vote in reference to the following matters only as indicated below.

1. Should any excess amount of funds collected for the operation of the Association in the fiscal year 2026 be rolled over for use to pay operating expenses in the fiscal year 2027? *(A yes vote will make these funds non-taxable by the IRS. (The Board of Directors recommends an in-favor vote.)*

IN FAVOR _____

OPPOSED _____

The undersigned ratify and confirm any and all acts and things that the proxyholder may do or cause to be done on the premises, whether at the meeting referred to above or at any change, adjournment, or continuation of it, and revoke all proxies previously executed.

Dated: _____

Signature of Owner or Designated Voter

Print Name of Owner or Designated Voter

THIS PROXY IS REVOCABLE AND IS VALID ONLY FOR THE MEETING FOR WHICH IT IS GIVEN AND ANY LAWFUL ADJOURNMENT THEREOF. IN NO EVENT IS THE PROXY VALID FOR MORE THAN NINETY {90} DAYS FROM THE DATE OF THE ORIGINAL MEETING.

PLEASE FOLLOW THE BELOW:

1. FILL IN PROPERTY ADDRESS.
2. DESIGNATE A PROXY-HOLDER (WHOM MUST BE PRESENT) OR LEAVE BLANK AND ASSOCIATION PRESIDENT WILL BE PROXY-HOLDER.
3. MARK YOUR VOTE
6. SIGN AND PRINT NAMES.
7. DATE
8. PLACE SIGNED PROXY IN PROXY ENVELOPE.
9. MAIL OR EMAIL PROXY TO ENSURE DELIVERY PRIOR TO March 26, 2026